



Settling in Pre-school policy

We want children to feel safe and happy in the absence of their parent/carers, to recognise other adults as a source of authority, help and friendship and to be able to share with their parent/carers afterwards the new learning experiences enjoyed in the pre-school We also want them to feel welcome and involved from the beginning.

In order to accomplish this we aim to create a partnership with the parent/carers in the following way:

- By creating opportunities for the exchange of information using, among other resources, a copy of our parent/carers leaflet, registration form and book about me
- By encouraging parent/carers to visit the Pre-school with their children during the weeks before an admission is planned.
- By making clear to families from the outset that they are welcome and supported in the pre-school for as long as it takes to settle their child in the group.
- By reassuring parent/carers whose children seem to be taking a long time settling into the Pre-school.
- We recommend if a child is anxious about staying without their parent/carer they are introduced gradually, starting with an hour and increasing this over a period of time as the child's confidence grows.

Children cannot play or learn successfully if they are anxious and unhappy. Our settling procedures aim to help parent/carers and children to feel comfortable in the Pre-school and to ensure that children benefit from what the group has to offer and feel confident that their parent/carer will return at the end of a session.

Signed: _____

Policy Date: _____

Review Date: _____